**MyConnect**

Site Design Form

Instructions on how to complete this form are located in the **MyConnect Setup Guide**.

**SITE INFORMATION**

Token Code: https://\_\_\_\_\_\_\_\_\_\_\_\_\_.bbcportal.com

Portal Name (appears at top of site if not using header image): [ ]

Registration Mode: Choose one

**ADMINISTRATOR INFORMATION**

Admin Title: [ ]

Main phone: [ ]

Email Address: [ ]

**SECURITY SETTINGS**

Password Expiration: Choose one

Enable Stronger Password: Choose one

Require Address: Choose one

**ANALYTICS**

Do you wish to use Google Analytics? Choose one

If yes, what is your account code? [ ]

**LANGUAGE SETTINGS**

Default Language: Choose one

Supported Languages:

[ ]  English

[ ]  Czech

[ ]  Chinese (Mandarin, Traditional)

[ ]  Korean

[ ]  Portuguese

[ ]  Russian

[ ]  Spanish

[ ]  Tagalog

[ ]  Vietnamese

**LOOK & FEEL**

*All colors should be specified using an HTML color code. If using a header and/or background image, please attach the graphics file(s) when submitting this form.*

**Header**

Use Header Image: Choose one

Header Font Color (if not using header image): [ ]

**Background**

Top Background Color: [ ]

Bottom Background Color: [ ]

Use Background Image: Choose one

**MyConnect**

Site Design Form

**Layout**

Login Page Layout: Choose one

Message History Layout: Choose one

Subscriptions Page Layout: Choose one

**LOGIN PAGE CONTENT**

Message to users (may use HTML formatting):

 *Only required if you chose Two Column Layout above.*

[ ]

**HOME PAGE CONTENT**

Number of past Connect 5 messages to display (1-25): [ ]

Info or instructions for users, if any (may use HTML formatting):

[ ]

Do you want to display any RSS feeds? Choose one

*If no, you may skip the rest of this section. If yes, please continue.*

**Feed 1**

RSS Title: [ ]

RSS URL: [ ]

How many items to display (1-8): [ ]

**Feed 2**

RSS Title: [ ]

RSS URL: [ ]

How many items to display (1-8): [ ]